2020-2021 Scheduling Open April 7 - April 17, 2020

PowerSchool will be open for students to request courses for the 2020-2021 school year until Friday, April 24, 2020.

Failure to select courses in PowerSchool by Friday, April 17, 2020 will result in a schedule being made for you by the counselor.

You are responsible for selecting the appropriate courses to fulfill graduation, TOPS Scholarships and college entry requirements.

Course offerings are based on the number of student requests and teacher availability; therefore, the filling of exact requests is NOT guaranteed, and course offerings may change at any time.

STEPS:

✓ Review Graduation Curriculum Requirements - TOPS University or Jump Start TOPS Tech:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 77dd64ae2c7d4c25bd9dd1ce470d4336.pdf

✓ Review Tips for Choosing a Diploma Curriculum:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 5e73987623c3425aba8b8488530e5a63.pdf

✓ If you choose Jump Start TOPS Tech, choose a Jump Start Pathway:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968_d9ca1f8baef84ec28827c83266b7e933.pdf

✓ Review TOPS & TOPS Tech Requirements:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 23663b12f8414071ad83cd2650ec47e2.pdf

- ✓ Review your high school transcript (will be emailed to your Office 365 student email account):
 - Determine which courses you need to choose in order to fulfill graduation curriculum requirements and TOPS core curriculum requirements.
 - Did you fail a required course? If so, you will select to retake it in the "Electives/Repeated Courses" course group in PowerSchool.
 - Considering a specific university, community college and/or technical school? Make sure to choose courses that meet admission requirements for your preferred institutions.
 - Do NOT request courses you have already passed.

✓ Use the Scheduling Worksheet for your incoming grade level to assist with making your course requests in PowerSchool:

Incoming Seniors:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 cc63e284cf4f49a6a1292de5f4909391.pdf

Incoming Juniors:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 9cac137756df4d83a16b18acccfdf6a4.pdf

Incoming Sophomores:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 00abcfb48eaa44d68360c25f3dbe843e.pdf

Incoming Freshmen:

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 2b99d0ade44a4eb7a57daf4abf6de709.pdf

✓ Do you want to know more about a course? Need a course description?

https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968_0185248136064c4388b901b0b8039aa9.pdf

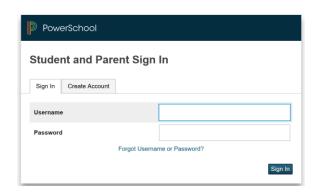
https://b369770d-e6d3-4293-b1faa3f2e44addc0.filesusr.com/ugd/15d968 6f7ff6918807409f96b58825facd0273.pdf

How to Request Courses in PowerSchool

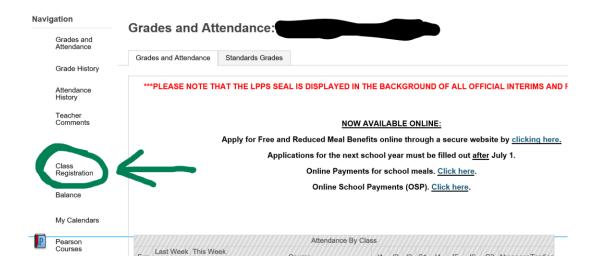
Using Internet Explorer, go to: https://powerschool.lpsb.org (do NOT type www)
Enter student's username & password

Username = Your Student ID #

Password = Your Birthdate (example: August 4th, 1995 would be "841995")

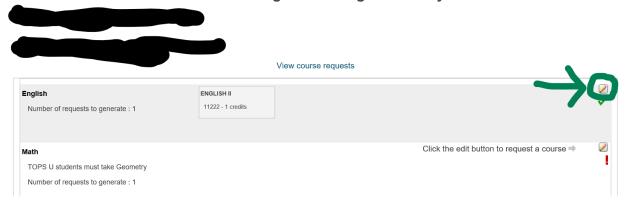


Select the "Class Registration" icon on the left of the screen.

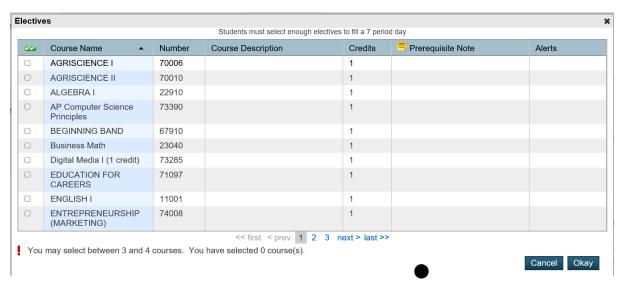


To create your course requests for each course group, click on the yellow pencil icon to the right of a course group.

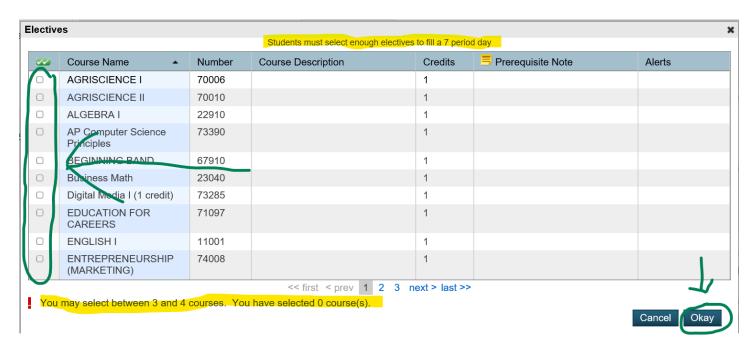
Welcome to the French Settlement High Class Registration System for 2020-2021:



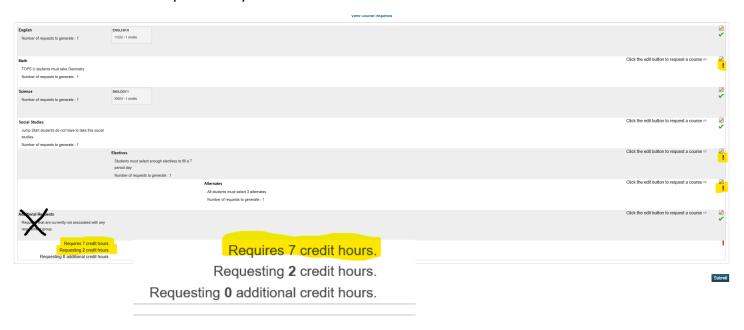
Once you click on the pencil, a list of courses offered for that course group will appear.



Select the check box for each course(s) you need/want to request within the course group. Then click on "Okay". Repeat these steps for each course group.



PowerSchool will not allow you to submit your request until you have selected the required number of courses in each course group (will have a green checkmark under the pencil icon), AND enough courses total to fill a 7-period day:



Hit "submit" and your schedule request will be displayed for viewing. Alternate courses are listed in alphabetical order. They are not listed in order of preference. Students can make corrections until online registration is closed.